



KATWA COLLEGE

(Affiliated to the University of Burdwan)

P.O.: Katwa, Dist.: Purba Bardhaman, West Bengal, 713 130, India

Ref: 23/Misc./KC/PC/19

Date- 02/01/2019

QUOTATIONS FOR VARIOUS OFFICE STATIONERY

Sealed Quotations are invited from recognized Manufacturers/Suppliers/Contractors for procuring following below items within **09/01/2019 (on working days, upto 3.00 p.m.)**. In no case the Quotations papers will be accepted after the date and time mentioned above. Quantity of the specific items may change according to final consideration. Quotation of different price ranges may be submitted for an item where specification / Model no. is not mentioned. *Quotations must include GST registration no., inclusive GST rate, exclusive GST rate and status of delivery/installation charges etc along with terms and conditions of available Guarantee/Warranty. Conditional quotations will be rejected. The undersigned reserves all rights to accept or reject any or all the quotations without assigning any reasons whatsoever. The agencies will be liable to provide after sale service for at least one year.* Quotations papers should be separately submitted for specific envelop as mentioned hereunder. No softcopy is entertained/ accepted. **Sealed Quotations to be sent in the College Address – Principal, Katwa College, Katwa, Purba Burdwan, 713130 within 09/1/2019 (on working days, upto 3.00 p.m.) (Wednesday on working days, upto 3.00 p.m.)**

Sl. No.	Particulars	Quantity
1	Optical fibre connection	15mbps Speed/ computer
2	A4 Paper	
3	Stationery- Pen, Pencil, Envelop, Gum, Pin, Stapler, Cover file, etc	
4	Exide Battery	
5	Water Purifier repair	
6	Drum & Toner for Xerox machine	
7	College Internal Examination Khata (Paper)	

Dr. Nirmalendu Sarkar
Principal, Katwa College

Utpal Das
Convenor, Purchase Committee, Katwa College